

# THE KLINGER LAKE ASSOCIATION



## KLA Board Meeting Minutes

October 12, 2015

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**Attended in person:** Barbara Montgomery Nelson, Mike Needham, Don Riach, Debbie Doe, Trudy Harnell, Allison Kirsch

**Attended via phone:** Warren English, Edgar Reihl, Julie Lavidge,

**Absent:** Carol Preble, Andy Reith, Doug Van Meter

**Special Guest:** Jeff Wenzel, St. Joseph County Drain Commission.

*\*Focus of this meeting was to finish up business for 2015, to clarify the county drain commissioner's role in checking and maintaining the dam, and to identify and compile a "2016 to do list" for Board members before the April 2016 meeting.*

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### **President-Welcome and Remarks** (Barbara Montgomery Nelson)

President Barbara Montgomery Nelson called the meeting to order at 7:04 p.m. Barb greeted the board members and noted that the agenda presented would be followed; she also introduced special guest Jeff Wenzel, from the St. Joseph County Drain Commission, who was brought in to help Board members understand his role in maintaining and adjusting the dam and to address and possibly help solve lake level inconsistencies.

### **Treasurer's Report** (Don Riach)

- Don Riach distributed copies of the treasurer's report dated October 12, 2015 and presented the report to the Board; currently, we have 339 KLA members and 299 donators for 2015 fireworks.
- **Motion made by Mike Needham to accept October 15, 2015 report; motion seconded by Debbie Doe; all Board members approved; motion carried.**

### **Committee Updates**

- **Beach Representatives** —Beach reps will be delivering both flares and directories in June in an effort to consolidate the effort; they will receive both at the KLA picnic in June.
- **Communications/Website/Facebook** (Edgar Reihl)—Edgar provided a report to board members via email about possibilities for e-payments of membership dues and fireworks' fees. The Board will review the options so that at the April meeting, they will be able to make a formal motion and approval on this topic.

Trudy Harnell brought up the point that we need to understand our KLA members better, one point being how they would like to receive information from the Board...electronically or via mail. A discussion followed. Barbara Montgomery Nelson, Edgar Reihl and Julie Lavidge will assist Trudy in finding a means for distributing the survey as well as devising questions for the survey. **A motion was made by Trudy Harnell that a survey be put together from the KLA Board to its members with questions regarding means to convey communication and also other questions that would help KLA assess the**

**needs and wants of its members. The motion was seconded by Allison Kirsch; all members approved; motion carried.**

- **Dam** - (Warren English) —Jeff Wenzel explained that there are two gates for the dam, and that he is responsible for the gates' functionality, maintenance, and also lake level control. He added that there are regulations that must be followed in order to maintain the dam properly, and it is very important to make sure that the lake level procedures are followed. He noted that water controlled structures must be inspected every three years, and that both gates need to be "exercised regularly" in order to maintain functionality of both. Both gates have so far been functioning properly. In addition, Jeff informed the Board that some lake associations hire individuals to monitor dam at a per diem rate, and others, like KLA, have volunteers or Board members in charge of the dam and who report problems to him. While discussing the challenge to maintain a consistent lake level, Warren English explained that the lake level is dynamic because of the rainfall, high winds, etc....and that sometimes, adjustments need to be made during these excessive displays of weather. More discussion followed regarding who should be responsible for the dam's regulation. **A motion was made by Don Riach that Jeff Wenzel be contacted directly by Warren or a designated Board member when the complaints of irregular lake levels occur; motion seconded by Debbie Doe; all members approved; motion carried.**
- **Membership Database - (Don Riach/Debbie Doe)**—The KLA Database is now housed in a Googledoc sheet, and it is maintained and editable by both Don and Debbie. Barbara Montgomery Nelson questioned the functionality of using a spreadsheet, wondering if it could readily leverage the data we need, such as email lists and addresses and whether or not it could be used to easily create mailing labels. Currently, it appears using Googledoc sheets will suit our needs for our KLA Database; however, Don and Debbie will work with the program to evaluate the ease of securing the information we need in order to make sure.
- **Directory/Advertising - (Carol Preble)**—absent
- **Fireworks**—Debbie Doe will meet with Suzi Puckett the end of October to help set timeline for ordering flares, securing permits and other incidentals for a successful fireworks display.
- **DNR/Marine Patrol (Andy Rieth)**— absent
- **History (Doug Van Meter)**—absent
- **Real Estate (Allison Kirsch)**—no new listings or sales to report
- **Water Quality/Michigan Lakes & Streams (Mike Needham)**—Mike reported that all tests and sampling for 2015 have been completed and that fees for 2016 water tests have been paid.
- **Marketing/Logo (Julie Lavidge)**—nothing new to report

### Other Topics of Discussion

**To Do List**—Board members worked out a list of things to be accomplished before the April meeting.

**Annual Meeting *Month Change***—Barbara Montgomery Nelson suggested changing the month of the Annual meeting for 2017 from August to June because topics of discussion would be more relevant to KLA members and lake residents. A discussion followed and members agreed on its merit. **Barbara Montgomery Nelson motioned that this topic be raised, discussed, and voted on at the April 2016 meeting; motioned seconded by Don Riach; all members approved; motion carried.**

**Mike Needham moved to adjourn the meeting; Trudy Harnell seconded the motion; all members approved; the motion carried.**

**Meeting was adjourned at 8:28 p.m.**

Respectfully submitted,  
Debbie Doe, Secretary KLA

